

**CHANGE/CANCEL 2021**  
**CAMP SANTA MARIA, YMCA OF NORTHERN COLORADO**

Servicio disponible en Español por citas. Por favor llame al 303-443-4474 x1 o mande un correo electrónico a [reg@ymcanoco.org](mailto:reg@ymcanoco.org) para hacer una cita.



Please utilize this form to change camp week(s) or cancel the week you are registered for. Email completed forms to [santamaria@ymcanoco.org](mailto:santamaria@ymcanoco.org) or mail to or drop off at YMCA of Northern Colorado, Camp Santa Maria, 2800 Dagny Way, Lafayette, CO 80026.

Camper Name \_\_\_\_\_ Grade Entering \_\_\_\_\_ DOB \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_ DOB \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Email \_\_\_\_\_ Y Member  Yes  No Y Member Card # \_\_\_\_\_

**CAMP CHANGE**

Changes must be submitted at least one week in advance of camp start date. Fee differences must be paid according to registration policies. A \$100 change fee will be assessed per week beginning April 1, 2021. Changes are subject to session availability and may not be guaranteed.

Camp changing from: \_\_\_\_\_ to: \_\_\_\_\_

**REFUND/CREDIT POLICY**

In the event that YMCA Camp Santa Maria is unable to operate due to the COVID-19 pandemic, a refund of your paid fees, minus the \$150 deposit will be issued. The \$150 deposit will be processed as a credit on your Y account and may be used on any program offered by the YMCA of Northern Colorado for a full year. Outside of a YMCA Camp Santa Maria closure, our refund policy is:

Starting	REFUND		CREDIT
	YMCA Retains	Customer Receives	Customer Receives
Sept 1, 2020	25%	75%	100%
Feb 1, 2021	50%	50%	100%
April 1, 2021	75%	25%	50%
May 1, 2021	90%	10%	50%
30 days prior to arrival	100%	0%	25%

**CAMP CANCEL**

Refunds or credits will be authorized based on date of cancellation. You can use the chart below to calculate your refund or credit amount. Credits issued will be valid to use on any Y programs for 1 year.

Camp canceling: \_\_\_\_\_

Total fee paid \$ \_\_\_\_\_ Less 75% of total fees paid \$ \_\_\_\_\_ Refund Amount Requested \$ \_\_\_\_\_

**Reason for canceling:**

\_\_\_\_\_

Exception to these policies can only be made by the YMCA Executive Director of Resident Camp. Exception requests may be granted when extenuating circumstances arise. Requests are accepted in writing on the back of this form with attached documentation (examples: doctor's note for broken leg, written documentation of involuntary job loss from HR department). This may take up to two weeks to process.

Parent/Guardian Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**OFFICE USE ONLY:**

Intake Name \_\_\_\_\_ Intake Date \_\_\_\_\_ Entry Date \_\_\_\_\_ Copied \_\_\_\_\_

Total camp fees \$ \_\_\_\_\_ Total fees paid at this time \$ \_\_\_\_\_ Balance due \$ \_\_\_\_\_ Total change fees \$ \_\_\_\_\_

Payment Method (check)  Credit  Check  ECP